



Elite Academic Academy - Lucerne

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[https://eliteacademic.zoom.us/j/97566202696?](https://eliteacademic.zoom.us/j/97566202696?pwd=R2daZzJSNnZPNUV3Nk83K0diZXJtUT09)
pwd=R2daZzJSNnZPNUV3Nk83K0diZXJtUT09 Meeting ID:
975 6620 2696 Passcode: 920373

June 6, 2024 at 9:00 am

43414 Business Park Drive, Temecula, CA 92590

23504 Lyons Avenue, Santa Clarita CA 91321

109 Don Carlos Way, Ojai, CA 93023

43495 Palm Royale Dr., La Quinta, CA 92253



Elite Academic Academy - Lucerne June 6, 2024

Board Of Directors - Elite Academic Academy - Lucerne

Meeting Location

Any public vote will be done by roll call to ensure the public knows who is speaking and voting. Members of the public may easily observe the meeting and offer public comment using the following dial-in numbers and/or internet link:

Join Zoom Meeting [https://eliteacademic.zoom.us/j/97566202696?](https://eliteacademic.zoom.us/j/97566202696?pwd=R2daZzJSNnZPNUV3Nk83K0diZXJtUT09)
pwd=R2daZzJSNnZPNUV3Nk83K0diZXJtUT09
Meeting ID: 975 6620 2696 Passcode: 920373

Time:

1.0 Call To Order

Roll Call:

Susan McDougal, Nicole Aguirre, Cody Simms

2.0 Approve/Adopt the Agenda

It is recommended the Board of Directors adopt as presented the agenda for the Board Meeting of June 6, 2024.

Motion: Second:
Vote:

3.0 Public Comment -Closed Session

The public has a right to comment on any items of the closed session agenda. Members of the public will be permitted to comment on any other item within the Board's jurisdiction under section 8.0 Public Comments at Board Meetings.

4.0 Adjourn to Closed Session

The board will consider and may act on any of the Closed Session matters listed in Agenda Item 13.0.

5.0 Closed Session

The Board will consider and may act on any of the following items in closed session; any action taken in closed session will be reported in open session as required by law.

5.1 Personnel Matters (With respect to every item of business to be discussed in closed session pursuant to Government Code Section 54957.6)

5.2 Employer/Employee Relations (With respect to every item of business to be discussed in closed session pursuant to Government Code Section 54957.6)

Time:

6.0 Pledge Of Allegiance

Led By:

7.0 Open Session

8.0 Public Comment

Please submit a request to speak to the Board of Directors. Cards can be asked for by emailing galtamirano@eliteacademic.com. Please complete and return the form for agendized or non-agendized items, prior to the meeting. Not more than three (3) minutes are to be allotted to any one (1) speaker, and no more than twenty (20) minutes on the same subject. This portion of the agenda is for comments, recognitions and reports to the Board and is not intended to be a question and answer period. If you have

questions for the Board, please provide the Board President with a written copy and an administrator will provide answers at a later date. A request for disability-related modifications or accommodations in order to participate in the public meeting, including auxiliary aids or services, may be made to Ms. Meghan Freeman at mfreeman@eliteacademic.com at least 72 hours prior to the meeting.

9.0 General Functions

9.1 Informational Items

A. CEO Authorizer Report

[EAA-LU CEO Report May 2024.pdf](#)

9.2 Consent Agenda

It is recommended that the board approve the following consent agenda items.

Motion: Second:
Vote:

A. Meeting Minutes from May 2nd, 2024

[EAA-LU 05.02.24.pdf](#)

B. Warrant Register

[WarrantRegisterLU_Jun_2324.xlsx](#)

C. Job Descriptions

[JD - Assistant Director of Community Relations \(pending board approval\).pdf](#)

[JD - Associate Director of Curriculum and Instruction \(pending board approval\).pdf](#)

[JD - Associate Director of Schoolwide Systems and Supports \(pending board approval\) .pdf](#)

[JD - Associate Director of Virtual \(pending board approval\).pdf](#)

[JD - Extra Teaching Duty Rider \(pending board approval\).pdf](#)

[JD - SPED Instructional Assistant_Paraprofessional \(pending board approval\).pdf](#)

[JD - Temporary Special Education - Education Specialist \(pending board approval\).pdf](#)

[JD - Translation Rider \(to Teacher JD\) \(pending board approval\).pdf](#)

[JD - Curriculum Writer Stipend \(pending board approval\) \(1\).pdf](#)

[_JD - Teaching a Course on the Virtual Master Schedule Rider \(pending board approval\).pdf](#)

[JD - Large Caseload \(rider to Teacher JD\) \(pending board approval\).pdf](#)

[JD - In-Person Teaching Opportunity Rider \(pending board approval\).pdf](#)

[JD - CTSO Club Advisor \(Pending Board Approval\).pdf](#)

[JD - Elite Fellows Coach Rider \(pending board approval\) .pdf](#)

[JD - SOAR Lead Rider \(pending board approval\).pdf](#)

[JD - Content Teacher Increased Caseload Rider \(pending board approval\).pdf](#)

[_JD - Club Advisor \(Pending Board Approval\).pdf](#)

[JD - DUSD On-Site Lead \(pending board approval\).pdf](#)

[JD - Temporary Independent Study Counselor \(pending board approval\).pdf](#)

D. Independent Contractor Addendums

[IC Agreement Addendum.pdf](#)

[IC Agreement Addendum.pdf](#)

[IC Agreement Addendum.pdf](#)

[IC Agreement Addendum.pdf](#)

10.0 Personnel Services

10.1 Temporary Employee Contracts

It is recommended that the board ratify the following Temporary Employee Contracts for Elite Academic Academy - Lucerne.

[EAA LU Temp Contracts-May 2024.pdf](#)

Motion: Second:
Vote:

10.2 Employee Contract Addendums

It is recommended that the board ratify the following Employee Contract Addendums for Elite Academic Academy - Lucerne.

[EAA-LU May 2024 Employee Contract Addendums.pdf](#)

Motion: Second:
Vote:

10.3 Employee Contracts

It is recommended that the board ratify the following Employee Contracts for Elite Academic Academy - Lucerne.

[EAA LU New Employee Contracts May 2024.pdf](#)

[EAA LU 24_25_Contracts May 2024.pdf](#)

Motion: Second:
Vote:

10.4 Employee Release and Resignations

It is recommended that the board ratify the following Employee Release and Resignations for Elite Academic Academy - Lucerne.

[EAA-LU Release and Resignations.pdf](#)

Motion: Second:
Vote:

11.0 Public Hearing

Please submit a request to speak to the Board of Directors. Cards can be asked for by emailing galtamirano@eliteacademic.com. Please complete and return the form for agenda items or non-agendized items, prior to the meeting. Not more than three (3) minutes are to be allotted to any one (1) speaker, and no more than twenty (20) minutes on the same subject. This portion of the agenda is for comments, recognitions and reports to the Board and is not intended to be a question and answer period. If you have questions for the Board, please provide the Board President with a written copy and an administrator will provide answers at a later date. A request for disability-related modifications or accommodations in order to participate in the public meeting, including auxiliary aids or services, may be made to Ms. Meghan Freeman at mfreeman@eliteacademic.com at least 72 hours prior to the meeting.

11.1 2024/25 Annual Budget Hearing

[FY25_EAA_LU_Budget Presentation.pdf](#)

[FY 24.25 EAA CASH FLOW_BUDGET - LU Board Report.pdf](#)

Motion: Second:
Vote:

11.2 2024/25 Local Control Accountability Plan (LCAP) Hearing

[LU LCAP Community Overview \(1\).pdf](#)

[2024_LCAP_Annual_Update_for_the_2023-24_Elite_Academic_Academy_-_Lucerne_20240531 \(1\).pdf](#)

[2024_LCFF_Budget_Overview_for_Parents_Elite_Academic_Academy_-](#)

Motion: Second:
Vote:

Open (Time):
Close (Time):

Open (Time):
Close (Time):

[_Lucerne_20240531 \(1\).pdf](#)

[2024_Local_Control_and_Accountability_Plan_Elite_Academic_Academy_-_Lucerne_20240531 \(1\).pdf](#)

Open (Time):
Close (Time):

11.3 Local Control Indicators

Motion: Second:
Vote:

[2024_Local_Indicator_Self-Reflection_of_2023-24_Indicators_Elite_Academic_Academy_-_Lucerne_20240529 \(1\).pdf](#)

12.0 Business Services

12.1 Elite X Proposal 2024-25

It is recommended that the board approve the following Elite X Proposal 2024-25 for Elite Academic Academy - Lucerne.

Motion: Second:
Vote:

[EliteX Proposal 2024 Final \(1\).pdf](#)

12.2 Elite Recurring Expenses 2024-25

It is recommended that the board approve the following Elite Recurring Expenses 2024-25 for Elite Academic Academy - Lucerne.

Motion: Second:
Vote:

[FY25_EAA_LU_Reoccurring_Contracts.pdf](#)

12.3 AVUSD Memorandum of Understanding 2024-25

It is recommended that the board approve the following AVUSD Memorandum of Understanding 2024-25 for Elite Academic Academy - Lucerne.

Motion: Second:
Vote:

[AVUSD Elite Academic Academy MOU.pdf](#)

12.4 Elite Spirit Cheer Memorandum of Understanding 2024-25

It is recommended that the board approve the following Elite Spirit Cheer Memorandum of Understanding 2024-25 for Elite Academic Academy - Lucerne.

Motion: Second:
Vote:

[EAA LU \(DRAFT\) 24_25 MEMORANDUM OF UNDERSTANDING EAA_ELITECHEER.docx \(1\).pdf](#)

12.5 Around the Horn (ATH) Memorandum of Understanding 2024-25

It is recommended that the board approve the following Around the Horn (ATH) Memorandum of Understanding 2024-25 for Elite Academic Academy - Lucerne.

Motion: Second:
Vote:

[EAA-LU \(DRAFT\) 24_25 MEMORANDUM OF UNDERSTANDING EAA_ATH.docx \(1\).pdf](#)

12.6 Elite Student Chromebook Proposal

It is recommended that the board approve the following Elite Student Chromebook Proposal for Elite Academic Academy - Lucerne.

Motion: Second:
Vote:

[Lucerne Chromebook Estimate_42133_2024-06-19.pdf](#)

12.7 Green Ninjas Proposal

It is recommended that the board approve the following Green Ninjas Proposal for Elite Academic Academy - Lucerne.

Motion: Second:
Vote:

[Green Ninja Estimate 1274_ Elite Academy 2024_2025 \(1\).pdf](#)

[Green Ninjas NGSS+Correlation+Map \(1\).pdf](#)

12.8 Baseline Printing Invoices

It is recommended that the board approve the following Baseline Printing Invoices for our Peak Performance Student curriculum books for Elite Academic Academy - Lucerne.

Motion: Second:
Vote:

[EAA-LU Baseline Printing Invoice \(2\).pdf](#)

[EAA LU Baseline_Printing Invoice.pdf](#)

12.9 Elite Graduation Vendor Proposals

It is recommended that the board approve the following Elite Graduation Vendor Proposals for Elite Academic Academy - Lucerne.

Motion: Second:
Vote:

[Star Way Production Elite Graduation 2024 Production quote.pdf](#)

12.10 Universal STEAM Student Program

It is recommended that the board approve the following Universal STEAM Student Program for Elite Academic Academy - Lucerne.

Motion: Second:
Vote:

[Universal STEAM Program.pdf](#)

12.11 Finding the Good Invoices

It is recommended that the board approve the following Finding the Good Invoices for Elite Academic Academy - Lucerne administrative professional development

Motion: Second:
Vote:

[Finding the good #1.pdf](#)

[Finding Good Invoice #2 \(2\).pdf](#)

12.12 Zoom phone proposal

It is recommended that the board approve the following Zoom phone proposal for Elite Academic Academy - Lucerne with the condition that we are able to achieve early termination with the Nextiva contract.

Motion: Second:
Vote:

[ZOOM PHONE K12.pdf](#)

[Zoom Proposal.pdf](#)

13.0 Educational Services/Policy Development

13.1 Declaration of Need 2024-25

It is recommended that the board approve the following Declaration of Need 2024-25 for Elite Academic Academy - Lucerne.

Motion: Second:
Vote:

[EAA-LU Declaration of Need 24.25.pdf](#)

13.2 2024 Employee Handbook Addendum

It is recommended that the board approve the following 2024 Employee Handbook Addendum for Elite Academic Academy - Lucerne.

Motion: Second:
Vote:

[EAA-LU Employee Handbook ADDENDUM to Section 5.4.pdf](#)

14.0 Report of Action Taken in Closed Session

The Board will report any action taken in closed session as required by law.

15.0 Calendar

The next regularly scheduled board meeting is June 11th , 2024 at 9:00 am.

15.1 Board of Directors Meeting Calendar 2024-25

It is recommended that the board approve the following Board of Directors Meeting Calendar 2024-25 for Elite Academic Academy - Lucerne.

Motion: Second:
Vote:

[EAA-LU 2024-25 Board of Directors Meetings Calendar.pdf](#)

15.2 Reschedule of June 13, 2024 meeting

It is recommended that the board approve rescheduling the June 13, 2024, board meeting for Elite Academic Academy—Lucerne to June 11, 2024 at 9:00 am.

Motion: Second:
Vote:

16.0 Board Comments and Future Planning

Time:

17.0 Adjournment

In compliance with Government Code section 54957.5, open session materials distributed to Board Members for review prior to a meeting may be viewed at the eliteacademic.com or at the scheduled meeting. Board agenda back-up materials may also be requested by calling the School at 1(866)354-8302. In addition, if you would like a copy of any record related to an item on the agenda, please contact administration.

In compliance with the American with Disabilities Act, if you need special assistance, disability-related modifications or accommodations, including auxiliary aids or services, in order to participate in the public meetings of the charter's board of directors, please contact the School at 1(866) 354-8302. Notification 72 hours prior to the meeting will enable the School to make reasonable arrangements to ensure accommodation and accessibility to this meeting. Upon request, the School shall also make available this agenda and all other public records associated with this meeting in appropriate alternative formats for persons with a disability.

Motion: Second:
Vote: